

Garland Select Board
Meeting Minutes
June 12, 2024, at 6:00pm
108 Corinth Road

1. Opening Ceremonies:

- a. R. Fick called the meeting to order at 6:00pm.
- b. R. Fick, N. Watson and T. Scott in attendance for a quorum of the select board. L. Keefe, Office Administrator, and K. Wood, Director of Public Works also present.
- c. R. Fick motioned to accept the agenda as presented. Seconded by N. Watson. T. Scott & N. Watson voted Aye.

2. Public Comment: S. Giles, V. Glenar, B. Marquis, T. Hallam (left after speaking)

R. Fick motioned to open to public comment at 6:01pm, seconded by N. Watson. N. Watson & T. Scott voted Aye.

T. Hallam submitted a list of questions to the select board stating they did not need to answer right away as they may need time to research.

N. Watson answered his first question by stating that the flag issue was discussed at the last meeting. L. Keefe received an application from Versant for permission to attach flag poles to the utility poles, this must be completed annually. Some poles are too close to the road and trucks snap the flag poles while passing. Flags also get caught on pole burrs and tear. Discussion is ongoing. N. Watson stated that the Trailhawks ATV Club (M. Landry) has written to Allegiance Flag to request a donation or discount to purchase flags.

His other concerns were regarding dirt removed from his property, property taxes and ACO involvement. The Select Board requested L. Keefe to research responses to Mr. Hallam's questions.

S. Giles asked if any patching was scheduled? K. Wood replied that his crew would be patching on Center Rd, Oliver Hill Rd and Avenue Rd next week.

L. Keefe stated that the Cemetery Committee has scheduled a meeting for July 10th at 10:00.

There being no further public comment, R. Fick motioned to close to public comment at 6:20pm. Seconded by N. Watson. N. Watson & T. Scott voted Aye.

3. Consent Agenda:

- a. R. Fick motioned to accept the agenda items presented (expenditure reports through 6/12/24.) Seconded by N. Watson. N. Watson & T. Scott voted Aye.

4. Motions/Discussions:

- a. R. Fick motioned to approve and sign the May 22, 2024, meeting minutes as presented. Seconded by T. Scott. T. Scott and N. Watson voted Aye.
- b. R. Fick motioned to open the roof bids (2).

1st submitted by Ray McDougal with Swift Carpentry & Harvey's Management for \$43,500. Mr. McDougal submitted separate bids for soffit/fascia and seamless gutter replacement. R. Fick motioned to not open those bids. Seconded by N. Watson. N. Watson & T. Scott voted Aye.

2nd submitted by Troy Nightingale with Nightingale and Son for \$28,000.

Upon discussion, R. Fick motioned to accept the roof bid presented by Nightingale & Son Carpentry in the amount of \$28,000. Seconded by N. Watson. R. Fick, N. Watson & T. Scott voted Aye.

R. Fick motioned to take the remaining balance of \$4,000 for the roof project from the Community Reserve Fund. Seconded by N. Watson. R. Fick, N. Watson & T. Scott voted Aye.
- c. D. Boeglin, Samaritan Inc., spoke to ask if Garland would be a host site for a food pantry? Samaritan Inc. receives food from Good Shephard Food Bank, Hannaford, Walmart and local farms. They see a need in this area and the food bank would be open to all Garland residents as well as residents in other towns. It is not income based; anyone is welcome. She is asking to set up in the Community Building on Fridays, beginning 6/21, from 9am – noon. They would need space to store a freezer.

R. Fick motioned for Samaritan to open a food pantry using the gym in the Community Building on Fridays. Seconded by N. Watson. N. Watson & T. Scott voted Aye.
- d. L. Keefe to follow-up with M. Hartmann regarding yoga classes – charging or just a community event? Revisit at next meeting.
- e. R. Fick motioned to accept the State Salt bid at \$77.41 per ton and to have either K. Wood or L. Keefe sign the agreement. Seconded by N. Watson. N. Watson & T. Scott voted Aye.
- f. R. Fick provided an overview of Haley Ward test pit results at the transfer station – all test pits passed.
- g. R. Fick motioned to approve payment to Freedom Paving for \$8250 from the ARPA funds at Androscoggin Bank. Seconded by N. Watson. N. Watson & T. Scott voted Aye. This amount is part of the contracted \$274,995 for the project.
- h. R. Fick motioned to approve \$8,859 to come from the Road Improvement Reserve Fund to cover the shortfall for the Campbell Stream Crossing Project. Seconded by N. Watson. N. Watson & T. Scott voted Aye. L. Keefe will try to find the \$3,000 that will be due to Dirigo Engineering for the Construction Phase Services.

- i. Discussed foreclosed account 1239. The tax collector said a vote to not take possession of the property is too late. This needed to be done prior to foreclosure. R. Fick motioned to advertise this property as a salvage bid. Sealed bids to be received in the Town Office by 5pm on July 10th for opening at the Select Board meeting. Seconded by N. Watson. N. Watson & T. Scott voted Aye.

Discussed foreclosed account 167. R. Fick motioned to pause bids until the Assessing Agent can verify the lot size. Seconded by N. Watson. N. Watson & T. Scott voted Aye.
- j. R. Fick motioned to formalize the hire paperwork for Mr. Soares for the part-time public works position (27 hrs) at a rate of \$20 per hour. K. Wood was given verbal permission from the Select Board on 6/6/24 to offer him the position. Seconded by N. Watson. N. Watson & T. Scott voted Aye.
- k. Transfer Station/Pit Workshop - The Select Board and K. Wood met to review set-up and improvements for these locations.
 - 1. Build small office area in the transfer station that is closed off to allow heat.
 - 2. Contact Washburn electric for wiring for heater and water heater.
 - 3. Construct partition in Quonset Hut for plastic storage.
 - 4. Pour pads at transfer station to keep tires, freon units, etc off the ground.
 - 5. Construct cover over the household dumpster. L. Keefe to reach out to Versant to see if we can get some used telephone poles. Discussed building a pole barn.
 - 6. S. Giles suggested moving the jersey barriers that are in front of the dumpster and replacing them with square blocks. L. Keefe states we still have the \$3,000 to purchase blocks from the Risk Management Grant.
- l. K. Wood received costs for 2" minus for road surface material. To purchase crushed stone from Webber's would cost \$62,500. To hire a crusher to come to our pit would cost \$42,500. It's \$7 per ton unscreened, \$8.50 per ton screened. If we have it screened, we can separate it by size. We would have 3 sorted piles.

R. Fick motioned to table until the July 10th meeting. Seconded by T. Scott. T. Scott & N. Watson voted Aye.
- m. L. Keefe has the 2024 Source Protection Grant written. Waiting on P. Stevens for distance measurements and feedback from DEP on permitting.
- n. L. Keefe received reply from Versant that we are allowed to place flags to the side of poles. Discussed alternate locations in town to display flags other than on utility poles. S. Giles said there is an unused flagpole stored at the fire station. R. Fick motioned to table the discussion until the July 10th meeting. Seconded by N. Watson. N. Watson & T. Scott vote Aye.
- o. Moved to follow executive sessions.

- p. R. Fick motioned to table first Executive Session for personnel matters as the individual was not present. Seconded by N. Watson. N. Watson & T. Scott voted Aye.
 - q. R. Fick motioned to move into Executive Session under 1 M.R.S.A 405 (6)(A)- personnel matters at 8:11pm. Seconded by N. Watson. N. Watson & T. Scott voted Aye.
 - R. Fick motioned to adjourn Executive Session at 8:37pm. Seconded by N. Watson. N. Watson & T. Scott voted Aye.
 - R. Fick states the Select Board approves a \$1.00 increase to K. Wood's hourly rate following his 6-month review and very positive evaluation as negotiated during his promotion. The new hourly rate is 28.00.
 - R. Fick motioned to return to Executive Session at 8:41pm. Seconded by N. Watson. N. Watson & T. Scott voted Aye.
 - R. Fick motioned to adjourn Executive Session at 9:03pm. Seconded by N. Watson. N. Watson & T. Scott voted Aye.
 - R. Fick states the Select Board approves a \$1.00 increase to L. Keefe's hourly rate as she has completed the required training for her position and as negotiated during her annual review in 2023. The new hourly rate is \$26.75.
 - o. Discussion on the personnel policy took place. A few adjustments were discussed. R. Fick motioned to table further discussion until the July 10th meeting. Seconded by N. Watson. N. Watson & T. Scott voted Aye.
5. Updates:
- a. Chipping was completed at the transfer station. Residents were informed throughout May that we will not accept brush/stumps as of June 1st.
 - b. L. Keefe posted information on the Fidium Broadband Grant/Installation.
6. R. Fick motioned to adjourn the select board meeting at 10:28pm. Seconded by N. Watson. N. Watson & T. Scott voted Aye.

Respectfully submitted,

Regina M. Fick
Regina Fick, Select Board Chair

6/26/2024
Date

Nova Watson
Nova Watson, Select Board

Teresa Scott
Teresa Scott, Select Board

A TRUE COPY
Lucy Maynard
Clerk