

Garland Select Board
Meeting Minutes
July 10, 2024, at 6:00pm
108 Corinth Rd

1. Opening Ceremonies:

- a. R. Fick called the meeting to order at 6:00pm.
- b. R. Fick, N. Watson & T. Scott attended as a quorum of the Select Board. L. Keefe, Administrator, was also present.
- c. R. Fick motioned to accept the agenda as presented. Seconded by N. Watson. N. Watson & T. Scott voted aye.

2. Public Comments:

R. Fick motioned to open to public comment at 6:03pm. Seconded by T. Scott. T. Scott & N. Watson voted aye.

There were no public attendees. There being no comments, R. Fick motioned to close to public comments at 6:07pm. Seconded by N. Watson. N. Watson & T. Scott voted aye.

3. Consent Agenda:

R. Fick read the 3 items into record. R. Fick motioned to accept the consent agenda items as presented. T. Scott seconded the motion, T. Scott & N. Watson voted aye.

Discussion regarding adding to the Special Town Meeting Warrant. With the information provided by L. Keefe, what the Steering Committee for Pros/Cons of a Town Manager presented was a Town Charter. The legislative body did not vote at the 2022 Town Meeting to establish a Charter Commission for a Town Charter per legislative law. They voted to research pros/cons of a Town Manager. It was decided to add an Article to the July 31st Special Town Meeting to see if the Town will vote to establish a Charter Commission consisting of five members to draft a Town Charter. L. Keefe to make this edit to the Warrant for signatures at end of meeting.

4. Motions/Discussions:

- a. R. Fick motioned to approve and sign the June 26, 2024, meeting minutes with an edit to #8 – add “if purchased in the future”. L. Keefe to make corrections at end of the meeting. N. Watson seconded the motion, N. Watson & T. Scott voted aye.
- b. R. Fick motioned to table until after Executive Session. N. Watson seconded the motion, N. Watson & T. Scott voted aye.

R. Fick motioned to approve and sign the Special Town Meeting Warrant for July 31, 2024 with the edit discussed during the consent agenda review. N. Watson seconded the motion, N. Watson & T. Scott voted aye.

- c. Skipped as this was already discussed during the consent agenda review.

- d. R. Fick stated that this item will be skipped as we no longer have accounts at Maine Savings Federal Credit Union.
- e. 2024-2025 LRAP agreement was signed by L. Keefe via Docusign. We will receive \$43,144 which will be deposited to the Road Improvement Reserve fund per Article 32 vote at the March 2024 Town Meeting.
- f. L. Keefe submitted a vehicle claim for \$2318.06 to MMA Property Insurance for truck #9. After the \$500 deductible, we received \$1818.06 on 7/5 which was deposited into the Highway Budget to reimburse the truck repair line.
- g. R. Fick motioned to release back to the State DEP grant funds of \$125,000 for the Oliver Hill Stream Crossing project as the Town does not have any other funding source to cover costs beyond that amount. N. Watson seconded the motion, N. Watson & T. Scott voted aye.
- h. Discussed the 2024 Source Protection Grant for containment cover replacement and landscaping improvements to the spring head. L. Keefe has the grant ready to submit but noticed that we must pay for the project upfront and then submit it for reimbursement. Should we be approved for the grant, we have two years to complete the project. This would allow us to put an article on the 2025 March Town Meeting warrant to approve the expense and then reimburse the town with the grant funds. R. Fick motioned to have L. Keefe upload the grant application. T. Scott seconded the motion, T. Scott & N. Watson voted aye.
- i. R. Fick motioned to approve the B. Washburn Electric estimate in the amount of \$2433.78 to install circuits for the on-demand hot water heaters at the Highway Garage and Transfer Station, along with adding 2 outlets to the garage – 1 between the bay doors inside and another outside. T. Scott seconded the motion, T. Scott & N. Watson voted aye.
- j. L. Keefe verified with MMA that a chipper is a covered piece of equipment, if we purchase one, we need to complete a Mobile Equipment form to add it. There is no “special” equipment or user additional cost.
- k. Discussed the Risk Reduction grant of \$3,000 for the Redi-block retaining wall. We must have this money expended and all receipts submitted by 10/1/24 or we lose the grant. What is the plan? R. Fick asked to have K. Wood measure the area at the transfer station for the wall and get the current cost for the number of blocks needed. We will revisit at the next meeting.
- l. MMA Legal Services Guidance on changes to Sale Procedures of Tax Acquired Property effective August 9, 2024. We no longer have the option of the previous owner waiving the process of listing with a realtor. If the property is un-listable/un-sellable, we must show proof that at least 3 realtors have been contacted and have deemed the property as such. If listed, we must give 12 months for the property to sell before we can revert to the sell by bid. Select Board directed L. Keefe to place an ad in the paper to request bids from realtors to represent the Town and to negotiate

set fees. Bids to be received by August 23rd to be opened at their August 28th meeting.

- m. A truck got stuck in the older part of Evergreen (down the hill) and did damage to 5-6 stones along with damage to plots. If we can determine who it was, we can submit a claim for the repair costs. R. Fick to speak with T. Hartford about repairs.

Someone drove through Maple Wood very close to headstones. Discuss blocking access or another alternative.

- n. Skipped to the end.
- o. ACO provided a report on recent dog bites occurring at the swim front. There have been 4 incidents. R. Fick motioned to restrict animals and post a sign "no animals allowed between the hours of 9am and 8pm. Also post a sign "carry in/carry out of all trash, clean up after animals". N. Watson seconded the motion, N. Watson & T. Scott voted aye. L. Keefe to order the signs.

ACO has retrieved the dangerous dog that was court ordered to be surrendered last year but was hidden. He escaped his owner and killed chickens again. The owner surrendered the dog.

- p. R. Fick motioned to approve Lesley Maynard, Tax Collector, to process and release excess proceed amount checks for the sale of tax acquired property to the former property owners on accounts 167 & 260 in the amounts of \$2290.51 and \$42,296.88, respectively. N. Watson seconded the motion, N. Watson & T. Scott voted aye.
- q. Received a letter from resident. R. Fick motioned that no further response will be made. N. Watson seconded the motion. N. Watson & T. Scott voted aye.
- r. R. Fick motioned to approve L. Keefe to transfer \$150,000 from Bangor Savings Bank to Skowhegan Savings Bank to cover expenses for July and August. The transferred money is sourced funding received from the State (Revenue Sharing, BETE, Homestead, etc). N. Watson seconded the motion, N. Watson & T. Scott voted aye.
- s. R. Fick motioned to move into Executive Session under 1 M.R.S.A. 405 (6)(A) for personnel matters -performance at 8:00pm. N. Watson seconded the motion, N. Watson & T. Scott voted aye.

R. Fick motioned to adjourn Executive Session at 8:35pm. N. Watson seconded the motion, N. Watson & T. Scott voted aye.

ACO to provide timely reports. They will develop a report log and provide it to the Town Office. L. Keefe to provide the ACO with a schedule of dates when quarterly reports and billing is due to the office. Discussed purchasing some equipment. ACO to meet with L. Keefe to place orders.

- n. R. Fick motioned to return to item "n". Motion seconded by N. Watson. N. Watson & T. Scott voted aye.

R. Fick motioned to approve and sign the following annual renewal policies. Seconds on the motions were made by N. Watson (5) and T. Scott (3). N. Watson & T. Scott voted aye to all.

Tax Payments, Pre-Warrant Release Check, NSF Check, Old Check, State Fees, Education Costs, Wages & Benefits Disbursement, and Fixed Assets.

The only edits made to these policies from the 2023 approval was to update the Select Board names.

5. Updates:

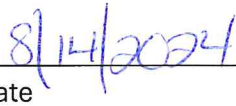
R. Fick read the updates into the record.

6. Adjournment:

R. Fick motioned to adjourn the meeting at 9:00pm. N. Watson seconded the motion, N. Watson & T. Scott voted aye.

Respectfully submitted,

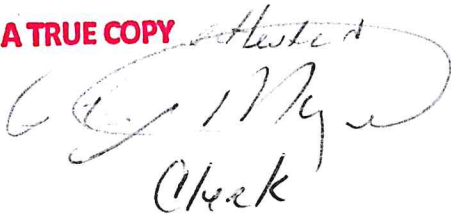

Regina Fick, Select Board Chair


Date


Nova Watson, Select Board


Teresa Scott, Select Board

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Clerk